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**Town of Carthage**

Fire Operator-Driver/EMT Position

SUMMARY

***This is an abbreviated list and represents a partial listing only of duties and responsibilities required of this position. For full job description, please visit*** [***www.townofcarthage.org***](http://www.townofcarthage.org)***.***

Performs responsible fire suppression and incident response activities including operating fire apparatus and participating in firefighting, emergency medical response, hazardous materials response and technical rescue.

Work is performed on a 24 hour or other shift and requires that the employee stay abreast of state-of-the-art fire suppression and rescue procedures, techniques, and equipment and requires the employee to incorporate the necessary changes into in-service training. Ability to make effective decisions under pressure is required in all aspects of work, particularly in operating apparatus during fire response. The employee must interact with the public using firmness and tact to enforce various codes. The employee is subject to the hazards associated with incidence response work including working in inside and outside environments, in extreme hot and cold temperatures, loud noise, vibration, moving parts, high heat, chemicals, fumes, odors, dusts, gases, poor ventilation, oils, wearing respirators, and working in close quarters. The employee is also subject to the final OSHA standards on blood borne pathogens.

PAY RANGE, BENEFITS, AND PERKS…

* Salary – Hiring Rate $48,866
* Medical, Dental, Vision paid 100% for employees
* All uniforms provided at no cost to employees
* Enrollment in the local government retirement system
* Employer pays 5% into 401k retirement
* Tuition reimbursement
* Paid job-specific training and education
* 5% pay increase after 6-month probation period
* Longevity payments
* Retention bonus opportunity
* Performance initiatives
* Community oriented, family environment
* Accrued vacation and sick leave
* 12 paid holidays per annually

ESSENTIAL DUTIES AND RESPONSIBILITES

* Responds to major alarms and participates in incidence response including firefighting operations, operation of fire apparatus and other equipment as required; responds and participates in remediation activities of chemical spills, hazardous materials, responds to emergency medical incidents and provides Emergency Medical Technician level services, responds to technical rescue calls operating various equipment.
* Drives apparatus to incident scene; properly places apparatus to establish water supply or other needs; ensures proper operation and pressure of hoses; issues equipment and monitors radio traffic for necessary response; returns fire apparatus and related equipment to service after incident response; participates in other post incident operations of cleaning and salvage.
* Participates in hose and pumper testing; performs hydrant testing and maintenance.
* Assists with the preparation of fire reports; participates in special projects and fire prevention and education activities as required.
* Leads and/or participates in training activities for the department.
* May back up Captain as needed.

RECRUITMENT AND SELECTION GUIDELINES

Knowledges, Skills, and Abilities

* Considerable knowledge of modern methods of fire suppression and of the use and maintenance of firefighting apparatus and equipment.
* Considerable knowledge of incident response including response to hazardous materials spills, technical rescue, emergency medical and fire incident calls.
* Considerable knowledge of departmental operating guidelines.
* Considerable knowledge of the Incident Command System.
* Knowledge of the application of information technology to the work of the department.
* Working knowledge of housing construction materials and methods.
* Thorough knowledge of Town streets and layout.
* Skill in collaborative conflict resolution, teamwork and customer service excellence.
* Ability to operate computer equipment to prepare incident reports and maintain other records.
* Ability to operate and maintain all departmental equipment and apparatus.
* Ability to maintain effective working relationships with employees, volunteers, officials, and members of the public.
* Ability to work with a diverse socio-economic population based on the unique situations encountered.
* Ability to make sound judgments in emergency situations.
* Ability to prepare manual and electronic records of work activities.

Desirable Education and Experience

Graduation from high school supplemented by completion of courses and seminars in fire service and experience in a fire service; or an equivalent combination of experience and education.

Special Requirements

* Possession of a valid class B North Carolina driver's license.
* Possession of North Carolina Firefighter certification.
* Possession of Driver/Operator certification.
* Possession of an Emergency Medical Technician (EMT) certification.
* Possession of Emergency Vehicle Driver certification.