



# Town of Carthage

4396 Hwy 15/501 • Carthage, NC 28327

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[www.TownofCarthage.org](http://www.TownofCarthage.org)

Email Completed Form to: [planning@townofcarthage.org](mailto:planning@townofcarthage.org)

## DEVELOPMENT PERMIT APPLICATION

Applicant's Name: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Applicant's Phone: \_\_\_\_\_

Alt. Phone: \_\_\_\_\_

**The address for the proposed project is (if other than above):** \_\_\_\_\_

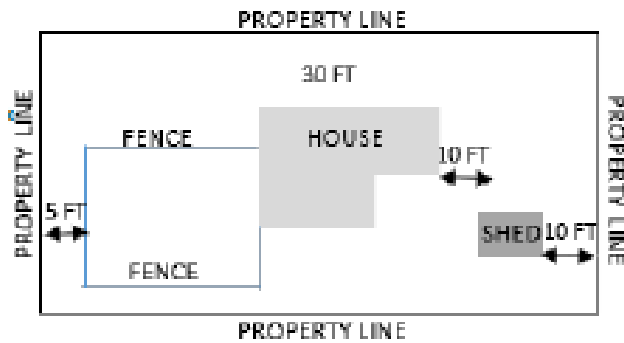
This is to certify that \_\_\_\_\_ has applied to the Town of Carthage for a Development Permit to do one or more of the following and by signing, take full responsibility for further action, if needed, for a building inspection from Moore County or any other permits:

- |                                                                    |                                                   |
|--------------------------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Add an accessory use ★                    | <input type="checkbox"/> Alter a residence        |
| <input type="checkbox"/> Add an accessory structure (see list)     | <input type="checkbox"/> Build a new residence    |
| <input type="checkbox"/> Alter a commercial use ★                  | <input type="checkbox"/> Install a mobile home    |
| <input type="checkbox"/> Build a commercial building               | <input type="checkbox"/> Demolish a residence ★   |
| <input type="checkbox"/> Alter a commercial building               | <input type="checkbox"/> Open a business ★        |
| <input type="checkbox"/> Wireless Telecommunication Facility (WTF) | <input type="checkbox"/> Open a home occupation ★ |
| <input type="checkbox"/> Erect or install a sign                   |                                                   |

**Please describe the accessory structure:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List of accessory structures:** Fences, decks, porches, pools (above ground and inground), sheds and workshops, storage areas/buildings and warehouses, carports and garages (detached or attached), ANY addition to the primary structure that changes the footprint of the original structure.

# Example Site Plan



The shed will be constructed of wood and a metal roof.

The fence will be 6 ft high in the back and sides and 4 ft in the front and will be constructed of wood.

**Each application MUST be accompanied by a site plan or drawing (See \*Example Site Plan below) to include specific information regarding the following:**

★ = *Site map is not needed*

- Height of proposed and/or existing structure(s) and property lines
- Distances between proposed and/or existing structure(s) and property lines
- Dimensions of proposed structure(s)
- Type of materials (metal, vinyl, masonry, etc.) to be used in proposed structure(s)

**FOR OFFICE USE ONLY**

**Fee: \$** \_\_\_\_\_

Parcel ID/LRK: \_\_\_\_\_

- Floodplain
- Watershed
- Public Sewer
- Public Water
- Septic
- Well

Property Owner: \_\_\_\_\_

The Zoning Classification of the property is:  CZ  RA40  R20  R10  RM10  RMH  RHD

CBD  B2  TBD  HCD  AP  SR  I

Required building setbacks are as follows: Front: \_\_\_\_\_ Side: \_\_\_\_\_ Rear: \_\_\_\_\_

Corner: \_\_\_\_\_ Max Height: \_\_\_\_\_

Comments:

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Based upon the provided information, a Development Permit is granted this the \_\_\_\_\_ day of \_\_\_\_\_

20\_\_\_\_\_ by the Authority of the Development Administrator of the Town of Carthage, NC.

***\*If the project changes, please check with the Town to see if other approvals are required.\****

\_\_\_\_\_  
Town of Carthage Development Administrator  
or Representative

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner/Authorized Rep Signature

\_\_\_\_\_  
Date

*STAMP OF APPROVAL OR DENIAL*