

TOWN OF CARTHAGE
HISTORICAL PRESEVATION COMMISSION
MEETING MINUTES

July 22nd, 2024

Attendance: Alyssa Kennedy, Ariel Matthews, Ashley Coates, Greg Pilson, Lisa Schickedanz, Jill Lumgair and Ian Lumgair.

Absent: Janet Gurley Gardner

1. CALL TO ORDER

- a. The meeting was called to order at 6:01 p.m.

2. INVOCATION

3. PLEDGE

4. APPROVAL OF AGENDA

- a. Ariel Matthews made a motion to approve the agenda as presented. All ayes.
Motion passes 5-0.

5. CONSENT AGENDA

- a. Ariel Matthews made a motion to accept the Consent Agenda with the approval of the minutes from June 13th, 2024, Regular Meeting Minutes. All ayes, motion passes 5-0.

6. PUBLIC COMMENT

- a. Betsy Pilson, a resident within the Historic District, made some comments regarding her concerns with the Rules and Regulations that were being presented at the meeting. Mrs. Pilson also made comments regarding affordability of housing within the Historic District and how the Historic Preservation Commission and their Design Standards may affect the owners.
- b. Travis McNeill made some comments regarding the affordability of the homes and the potential burden it would place on homeowners due to Design Standards. Mr. McNeill stated that he had concerns that it would deter homeowners from making updates to their homes.

7. OLD BUSINESS

- a. There was not a Bible present in order to complete the final two Oaths of Office for Jill and Ian Lumgair.

8. NEW BUSINESS

- a. *Review and Adopt/Adjust the Rules of Procedures*

Town Staff and the Historical Preservation Commission discussed the Rules of Procedures that must be adopted prior to adopting Design Standards. There was much conversation regarding the contents of what the Rules of Procedure should contain. HPC Member, Greg Pilson, sent Town Staff questions regarding the Historical Preservation Commission and the duties of the Committee. Town Staff answered the questions that Mr. Greg Pilson had in regard to the Committee and the purpose of the Committee. There were several concerns pertaining to the Rules of Procedure. Town Staff stated that they would revise the proposed Rules of Procedure.

Ariel Matthews motioned that the Historic Preservation Commission reconsider the Rules of Procedure at the August regular meeting. Ian Lumgair seconded the motion. All ayes. Motion carried 7-0.

9. OTHER BUSINESS OF THE BOARD

- a. *Overview of current inventory by Pines Preservation Guild.*

Town Manager, Emily Yopp gave an update on the Pines Preservation Guild's work on the current Historic District Inventory. The inventory will be brought to the HPC's next regular meeting.

- b. *Questions regarding reading materials in Orientation Folder.*

There were a couple of questions regarding the Orientation Folder. One question that was asked was if a property owner could opt out of being included in the Historic District. Town Manager, Emily Yopp, stated that she would need to ask the Town Attorney if this was possible.

- c. *Training requests for HPC members.*

Town Manager, Emily Yopp, discussed some training opportunities. Town Staff is working on gathering all the training opportunities to offer the Historic Preservation Commission and will be brought to the next regular meeting.

- d. *Items for Next Meeting*

Ariel Matthews stated that the Commission should create some budgetary items to bring to staff for their budget request for the 2025-2026 Budget Year. Ariel Matthews stated that she also wishes that the Committee decide on best ways to market and advertise for meetings and opportunities for the Historic District. Finally, Ariel Matthews stated that a monthly report should be created by a Commission member on what items were discussed and at the next meeting regular meeting the Rules of Procedure should be adopted.

10. ADJOURNMENT

The meeting was adjourned at 8:04 p.m. All ayes.